

## **Crime Statistics Newsletter**

### **Crime in TN/LEOKA/Hate Crime Verification**

Every law enforcement agency should have received their Crime in Tennessee data in the mail in January. Some agencies may have notations on the review page. **Please review your agency's data and correct any errors that were noted, as well as verify that all data has been submitted for 2014.** Remember that the data verification page must be signed by the Chief/Sheriff/Director at that agency and sent in to the CJIS Support Center via mail or fax (615-744-4555). All corrections/additions to your data must be made by **February 28, 2015.**

Some agencies may have received additional pages regarding LEOKA incidents that were reported. Agencies also received a list of Cargo Theft incidents submitted (with location of Residence) that should be verified for accuracy. **Please review your agency's LEOKA and Cargo Theft data and fix any errors that were marked on the page.**

Finally, if there were incidents reported with an unknown bias motivation, or if there were questionable incidents marked as bias motivated, data pages were sent out regarding this as well. **Please review these pages, verify that the data is correct and fix any errors.**

### **Crime on Campus Data Verification**

Every college/university should have received their Crime on Campus page in January. **Please review your page and verify that all data has been submitted for 2014.** Also, be sure to double check the population numbers on the page for accuracy. A response is due to Kelsie Conrad by phone, fax or email by **February 23, 2015** to verify your page is correct. If you do find errors, we will assist you in any way possible to correct the data before it is published in the Crime on Campus report.

If your college/university received additional pages regarding LEOKA/Hate Crime incidents that were reported, please review those pages and verify that all the information is correct as well.

### **Who to Contact?**

TnCOP Issues	Lisa King - <a href="mailto:TnCOP.HelpDesk@tn.gov">TnCOP.HelpDesk@tn.gov</a>
TNCrimeOnline	Any of the statistical analysts
Training/Signing up for a Class	Dale King
TIBRS Offense Classification	Dale King, your auditor, or statistical analysts
CLEO/RAC/Alt RAC Change	Any of the statistical analysts

#### **INSIDE THIS ISSUE:**

Offense Classification Questions Reminder	<b>2</b>
2015 February and March Data and Publication Deadlines	<b>2</b>
Important Training Reminders	<b>2</b>
2015 Training Schedule	<b>3</b>
CJIS Support Center Contact Information	<b>4-5</b>

## Offense Classification Questions Reminder

IMPORTANT: Do not call or email the TnCOP HelpDesk for offense classifications. Offense classifications will only be handled by CJIS Support Center personnel, Monday through Friday, between the hours of 7:00 am – 4:30 pm CST. If you send a classification to the Help Desk email it will be forwarded to your LEIC – the Help Desk will no longer respond to classification requests. Calls received through the Help Desk phone number should be for passwords resets, system outages and issues that are impacting the system. Emails sent to the Help Desk need to include an agency name, your name, ORI and your contact phone number.

## 2015 February and March Data and Publication Deadlines

02/10/2015	Final 2014 Crime on Campus Data Submissions due
02/24/2015	2014 Crime on Campus posted on SharePoint for Colleges/ Universities
03/05/2015	2014 Crime on Campus release
03/12/2015	Final 2014 Crime in Tennessee/Hate Crime/LEOKA Data Submissions Due
03/31/2015	2014 Crime in Tennessee posted on SharePoint for agencies

Note: Please see the January newsletter for the full list of data and publication deadlines.

## Important Training Reminders – Schedule can be found on the next page

Please note the following regarding the training schedule:

- TIBRS Overview & Report Writing classes do not count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs.
- TNCrimeOnline (Entry or Advanced level) classes do not count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs. However, due to the many advantages of using TNCrimeOnline, we highly recommend that RACs and Alt. RACs attend the classes if at all possible.
- Due to limited seating, TnCOP Software classes are for new users only.



## 2015 TIBRS Training Schedule

FEBRUARY		
Thursday, February 5	Introduction to Data Collection	TBI Headquarters, Nashville
Friday, February 6	TnCOP Software <b>NEW USERS ONLY!</b>	TBI Headquarters, Nashville
Monday, February 23 <b>BOTH CLASSES ARE FULL!</b>	TNCrimeOnline (0900 to 1200 & 1300 to 1600)	TBI Headquarters, Nashville
MARCH		
Wednesday, March 4	Introduction to Data Collection	Civic Center, Sevierville
Thursday, March 5	TIBRS Review	Civic Center, Sevierville
Monday, March 30	Introduction to Data Collection	TBI Headquarters, Nashville
Tuesday, March 31	TnCOP Software <b>NEW USERS ONLY!</b>	TBI Headquarters, Nashville
APRIL		
Wednesday, April 1	Introduction to Data Collection	Union University, Jackson
Thursday, April 2	TIBRS Review	Union University, Jackson
Tuesday, April 21	TIBRS Overview & Report Writing	TBI Headquarters, Nashville
Monday, April 27	Introduction to Data Collection	TBI Headquarters, Nashville
Tuesday, April 28	TnCOP Software <b>NEW USERS ONLY!</b>	TBI Headquarters, Nashville
MAY		
Tuesday, May 5 <b>THIS CLASS IS FULL!</b>	TIBRS Review	TBI Headquarters, Nashville
Tuesday, May 26	TNCrimeOnline (0900 to 1200 & 1300 to 1600)	TBI Headquarters, Nashville
Wednesday, May 27	Introduction to Data Collection	TBI Headquarters, Nashville
Thursday, May 28	TnCOP Software <b>NEW USERS ONLY!</b>	TBI Headquarters, Nashville
JUNE		
Wednesday, June 10	Introduction to Data Collection	Union University, Jackson
Thursday, June 11	TIBRS Review	Union University, Jackson
Friday, June 12	TIBRS Overview & Report Writing	Union University, Jackson
Wednesday, June 17	Introduction to Data Collection	Roane State, Harriman
Thursday, June 18	TIBRS Review	Roane State, Harriman
Friday, June 19	TIBRS Overview & Report Writing	Roane State, Harriman
Tuesday, June 23	Introduction to Data Collection	TBI Headquarters, Nashville
Wednesday, June 24	TnCOP Software <b>NEW USERS ONLY!</b>	TBI Headquarters, Nashville
Monday, June 29	TIBRS Review	TBI Headquarters, Nashville
Tuesday, June 30	TIBRS Overview & Report Writing	TBI Headquarters, Nashville

To sign up for a TIBRS class, please email Dale King  
 ([Dale.King@tn.gov](mailto:Dale.King@tn.gov)).

**CJIS Support Center TIBRS Program Contact Information**  
**901 R.S. Gass Boulevard, Nashville, TN 37216**  
**Fax Number: 615-744-4555**

<b>Jackie Vandercook</b> CJIS DIRECTOR	(615) 744-4014	Jackie.Vandercook@tn.gov	7:00 - 3:30
<b>Data Analysis &amp; Reporting Team (DART)</b>			
<b>Steven Jancarek</b> STATISTICAL ANALYST	(615) 744-4024	Steven.Jancarek@tn.gov	8:00 - 4:30
<b>Caitlin Orman</b> STATISTICAL ANALYST	(615) 744-4136	Caitlin.Orman@tn.gov	8:00 - 4:30
<b>Kelsie Conrad</b> STATISTICAL ANALYST	(615) 744-4016	Kelsie.Conrad@tn.gov	8:00 - 4:30
<b>Lisa King</b> LAW ENFORCEMENT INFORMATION COORDINATOR	(615) 744-4030	Lisa.Capps@tn.gov	7:00 - 3:30
<b>Auditing, Compliance &amp; Training Team (ACTT)</b>			
<b>Dale King</b> LEAD LAW ENFORCEMENT INFORMATION COORDINATOR (TRAINING, AUDITING)	(615) 744-4026	Dale.King@tn.gov	7:00 - 3:30
<b>Jennifer Brooks (AUDITING)</b> LAW ENFORCEMENT INFORMATION COORDINATOR	(731) 984-6677	Jennifer.Brooks@tn.gov	8:00 - 4:30
<b>Jim Clabo (AUDITING)</b> LAW ENFORCEMENT INFORMATION COORDINATOR	(865) 549-7853	James.Clabo@tn.gov	7:00 - 3:30 (EST)
<b>Ryan Spraggins (AUDITING)</b> LAW ENFORCEMENT INFORMATION COORDINATOR	(615) 744-4290	Ryan.Spraggins@tn.gov	8:00 - 4:30

*For issues concerning TnCOP or CRMS, please complete the Fusion Center*

*Issue form (located on the TBI web site) and email to [tncop.helpdesk@tn.gov](mailto:tncop.helpdesk@tn.gov)*

**For immediate TnCOP issues, call or send a text to 615-210-3726 (text messages are the preferred choice).**

**West Tennessee LEIC- Jennifer Brooks**

(731) 984-6677 FAX (731) 668-9769  
 121 Executive Drive, Jackson, TN 38305  
 Email: [Jennifer.Brooks@tn.gov](mailto:Jennifer.Brooks@tn.gov)

Benton	Gibson	Humphreys	Perry
Carroll	Hardeman	Lake	Shelby
Chester	Hardin	Lauderdale	Stewart
Crockett	Haywood	Lawrence	Tipton
Decatur	Henderson	Lewis	Wayne
Dickson	Henry	Madison	Weakley
Dyer	Hickman	McNairy	
Fayette	Houston	Obion	

**Middle Tennessee LEIC- Ryan Spraggins**

(615) 744-4290 FAX (615) 744-4555  
 901 R.S. Gass Boulevard, Nashville, TN 37216  
 Email: [Ryan.Spraggins@tn.gov](mailto:Ryan.Spraggins@tn.gov)

Bedford	Franklin	Maury	Sumner
Bledsoe	Giles	Montgomery	Trousdale
Cannon	Grundy	Moore	Van Buren
Cheatham	Jackson	Putnam	Warren
Clay	Lincoln	Robertson	White
Coffee	Macon	Rutherford	Williamson
Davidson	Marion	Sequatchie	Wilson
DeKalb	Marshall	Smith	

**East Tennessee LEIC- Jim Clabo**

(865) 549-7853 FAX (865) 549-7811  
 1791 Neals Commerce Lane, Knoxville, TN 37914  
 Email: [James.Clabo@tn.gov](mailto:James.Clabo@tn.gov)

Anderson	Claiborne	Greene	Jefferson	Meigs	Polk	Sullivan
Blount	Cocke	Hamblen	Johnson	Monroe	Rhea	Unicoi
Bradley	Cumberland	Hamilton	Knox	Morgan	Roane	Union
Campbell	Fentress	Hancock	Loudon	Overton	Scott	Washington
Carter	Grainger	Hawkins	McMinn	Pickett	Sevier	

**TIBRS User Group Officers**

<b>President</b>	Patrick Twele	Memphis Police Department	patrick.twele@memphistn.gov
<b>Vice President</b>	Sharon Case	Kimball Police Department	scase@townofkimball.com
<b>Secretary/Treasurer</b>	Michelle Denning	Sumner County Sherriff's Office	mdenning@sumnersheriff.com
<b>East Representative</b>	Donna Patty	Knoxville Police Department	dpatty@cityofknoxville.org
<b>Middle East Representative</b>	Billy Mason	Jasper Police Department	billymason@jasperpolice.com
<b>Middle West Representative</b>	Kathy Ryan	Lawrenceburg Police Department	k.ryan@lawrenceburgpolice.org
<b>West Representative</b>	Amy Simcox	Memphis Police Department	amy.simcox@memphistn.gov
<b>Colleges/Universities</b>	Lisa Lynch-Morris	Volunteer State Community College	lisa.lynch@volstate.edu